



## HERTFORD CASTLE

### Civil Ceremony Package

*For up to 60 guests*

*Two hour exclusive hire of the Downshire Suite comprising the Mayor's Parlour, Salisbury Room & Conservatory  
Chair covers & sashes to fit your preferred colour scheme  
Full access to the Castle Grounds and River Lea for your memorable photographs  
Dedicated Wedding Coordinator & Facilities Officer*

<b><u>2018 Prices</u></b>	<b><u>2019 Prices</u></b>	<b><u>2020 Prices</u></b>
<b><u>Spring</u></b> <b><u>March – May</u></b> Monday – Thursday £400 Friday £600 Saturday £800 Sunday or B/H Monday £1000	<b><u>Spring</u></b> <b><u>March – May</u></b> Monday – Thursday £440 Friday £660 Saturday £880 Sunday or B/H Monday £1100	<b><u>Spring</u></b> <b><u>March – May</u></b> Monday – Thursday £480 Friday £725 Saturday £1000 Sunday or B/H Monday £1250
<b><u>Summer</u></b> <b><u>June – September</u></b> Monday – Thursday £500 Friday £700 Saturday £900 Sunday or B/H Monday £1100	<b><u>Summer</u></b> <b><u>June – September</u></b> Monday – Thursday £540 Friday £780 Saturday £1200 Sunday or B/H Monday £1350	<b><u>Summer</u></b> <b><u>June – September</u></b> Monday – Thursday £580 Friday £900 Saturday £1300 Sunday or B/H Monday £1500
<b><u>Autumn or Winter</u></b> <b><u>October – February 2019</u></b> Monday – Thursday £400 Friday £600 Saturday £800 Sunday or B/H Monday £1000	<b><u>Autumn or Winter</u></b> <b><u>October – February 2020</u></b> Monday – Thursday £440 Friday £660 Saturday £880 Sunday or B/H Monday £1100	<b><u>Autumn or Winter</u></b> <b><u>October – February 2021</u></b> Monday – Thursday £480 Friday £725 Saturday £1000 Sunday or B/H Monday £1250

***Please note that all prices are inclusive of VAT***

*Hertford Castle, The Castle, Hertford, Hertfordshire, SG14 1HR*

*www.hertfordcastle.co.uk - weddings@hertfordcastle.co.uk - Tel: 01992 552885*



## HERTFORD CASTLE

### Deluxe Civil Ceremony package

*For up to 60 guests*

*Two hour exclusive hire of the Downshire Suite comprising the Mayor's Parlour, Salisbury Room & Conservatory  
Floral desk display for signing of the register  
A glass of sparkling wine for each of your guests  
Chair covers & sashes to fit with your preferred colour scheme  
Full access to the Castle Grounds and River Lea for your memorable photographs  
Dedicated Wedding Coordinator & Facilities Officer*

<u>2018 Prices</u>	<u>2019 Prices</u>	<u>2020 Prices</u>
<p><u>Spring</u> <u>March – May</u> Monday – Thursday £600 Friday £800 Saturday £1000 Sunday or B/H Monday £1200</p>	<p><u>Spring</u> <u>March – May</u> Monday – Thursday £640 Friday £860 Saturday £1180 Sunday or B/H Monday £1400</p>	<p><u>Spring</u> <u>March – May</u> Monday – Thursday £680 Friday £925 Saturday £1300 Sunday or B/H Monday £1550</p>
<p><u>Summer</u> <u>June – September</u> Monday – Thursday £700 Friday £900 Saturday £1200 Sunday or B/H Monday £1400</p>	<p><u>Summer</u> <u>June – September</u> Monday – Thursday £740 Friday £980 Saturday £1400 Sunday or B/H Monday £1550</p>	<p><u>Summer</u> <u>June – September</u> Monday – Thursday £780 Friday £1100 Saturday £1500 Sunday or B/H Monday £1600</p>
<p><u>Autumn or Winter</u> <u>October – February 2019</u> Monday – Thursday £600 Friday £800 Saturday £1000 Sunday or B/H Monday £1200</p>	<p><u>Autumn or Winter</u> <u>October – February 2020</u> Monday – Thursday £640 Friday £860 Saturday £1180 Sunday or B/H Monday £1400</p>	<p><u>Autumn or Winter</u> <u>October – February 2021</u> Monday – Thursday £680 Friday £925 Saturday £1300 Sunday or B/H Monday £1550</p>

*Please note that all prices are inclusive of VAT*

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# HERTFORD CASTLE

## **Castle Reception** **Hourly Room Rates**

*Available until 12midnight*

*Exclusive hire of the entire Downshire Suite to accommodate up to 100 guests.  
The Downshire Suite comprises the Mayor's Parlour, Salisbury Room & Conservatory  
Full access to the Castle Grounds and River Lea for those memorable photographs*

### **Spring**

#### **March – May**

*Monday – Thursday £200*

*Friday £250*

*Saturday £350*

*Sunday or Bank Holiday Monday £400*

### **Summer**

#### **June – September**

*Monday – Thursday £250*

*Friday £300*

*Saturday £375*

*Sunday or Bank Holiday Monday £425*

### **Autumn or Winter**

#### **October – February**

*Monday – Thursday £200*

*Friday £250*

*Saturday £350*

*Sunday or Bank Holiday Monday £400*

*Tables and chairs are provided by Hertford Castle at no additional cost.  
Please note that you are required to book a minimum of a four-hour reception hire  
when booking a Sunday or Bank Holiday date.*

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# HERTFORD CASTLE

## **Early Access**

*At Hertford Castle, we understand you may require early access to the venue prior to your function.  
We therefore offer a discounted early access flat fee of £75 per hour.*

*Please note that all prices are inclusive of VAT*

## **Catering**

*At Hertford Castle, we understand that everyone has different tastes.  
Our customers are therefore able to decide upon their own choice of caterer.*

*This unique opportunity enables the couple to source a caterer or work with our preferred suppliers,  
who will assist each couple to tailor a menu that suits your requirements.  
If you use your own choice of caterer, all we ask in return is that they leave the kitchen as it was found.  
We also recommend that the couple check with the chosen caterer  
to ensure they have a reputable hygiene star rating.*

*Inside Hertford Castle, we are able to accommodate for up to 60 guests for a seated dining experience or  
100 guests for a standing buffet.*

## **Alcoholic Beverages**

*At Hertford Castle we offer a flat fee for corkage that enables couples to purchase  
and bring their own alcohol onto site.*

*Flat fee for corkage is £250 for functions*

*Alternatively, Hertford Castle can supply alcohol for your function. Prices available upon request.*

***Please note that all prices are inclusive of VAT***

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