



## HERTFORD CASTLE

### Corporate Hire Rates

**1<sup>st</sup> January 2026 - 31<sup>st</sup> December 2026**

	<b>The Downshire Suite (Comprises of three rooms)</b>	<b>Single Room (Either the Mayor's Parlour, Salisbury Room or Conservatory)</b>
<b>Monday - Friday 9.00am - 5.00pm</b>	£70 per hour	£50 per hour
<b>Monday – Friday after 5.00pm (continuation of hire)</b>	£110 per hour	£80 per hour

*Please note that prices are inclusive of VAT*

*Rates include complementary use of AV equipment, tables and chairs which will be set up following the layout of your choice.*

Please note the additional items can be provided at your corporate event:

- Tea, Coffee and Biscuits - £2.50 Per Person (single self-serve)
- Tea, Coffee and Biscuits All day (Refill) option - £3.50 per head (self-serve)
- Buffet lunch – Can be arranged on request

Before booking a corporate event we strongly recommend viewing Hertford Castle so you can discuss all your requirements with our venue hire team.

For Weekend or Bank Holiday Hire, please see our [Private Hire options](#).

To secure a booking we will require a completed booking form as well as a non-refundable deposit of 20% (full payment if the booking is within 28 days).

**To make a booking please contact the customer service team on  
01992 552 885 or [venuehire@hertfordcastle.co.uk](mailto:venuehire@hertfordcastle.co.uk)**

Please note: Full 'Terms and Conditions' are sent out with the 'Application to Hire' from Hertford Town Council. It is recommended that the hirer reads these before proceeding to apply for hire of Hertford Castle.